

ARUCC
2012 Conference
Exhibitor AND Sponsor Registration Form
Marriott Ottawa Hotel
 June 26-28, 2012
 (*Exhibits on June 26-27 only)

Exhibitor/Sponsor/Advertising Agreement
(Please PRINT Clearly)

Company name: _____
 Address: _____
 City: _____ Province: _____ Postal Code: _____
 Contact Name: _____ Title: _____
 Phone: _____ Fax: _____ E-mail: _____

A. EXHIBIT BOOTHS

Booth requests and preferences will be accommodated on a first-come, first-served basis. Please indicate the number of 8'x10' booths required. A floor plan will be issued once we know the number of exhibitors participating.

We want to reserve ____ booth(s).

We do not want to adjoin the following companies: 1. _____ 2. _____

Number of booths _____ x \$900 = \$ _____
 Add 13% HST = \$ _____
 Total = \$ _____ **Subtotal A**

B. CONFERENCE SPONSORSHIP (HST exempt)

Please refer to the various sponsorships listed in the Sponsorship Opportunities Section and enter information below.

<i>Name of sponsorship</i>	<i>Fee</i>	
Choice 1 _____	\$ _____	Subtotal B
Choice 2 _____	\$ _____	

C. ADVERTISING

Please refer to the Advertising Opportunities listed and enter your choice in the space below.

<i>Location/Size of Ad/Literature Insertion Rate</i>	<i>Fee</i>	
Choice 1 _____	\$ _____	
Choice 2 _____	\$ _____	
Add 13 % HST =	\$ _____	
Total	= \$ _____	Subtotal C

Total Owning (Subtotal A + Subtotal B + Subtotal C) = \$ _____ Total D

Terms

Payment in Full (Total D) is required upon submission of this application form.

Please make all cheques payable to ARUCC

Please retain a copy of this form for your records and forward the original along with the required payment to the following address:

ARUCC 2012 Conference
c/o Jeannie Boyes, JB Productions,
391 Cavendish Drive
Waterloo, ON N2T 2N6

ARUCC will accept sponsors and exhibitors on a first-come, first-served basis and ensure appropriate promotional entitlements are provided, upon receipt of a signed contract and appropriate payments as indicated above.

Completion and submission of this form is a commitment to exhibit and/or sponsor and/or advertise at ARUCC 2012. Required payments for exhibit booths, sponsorships and advertising must be received by the due dates indicated or the contract will be considered null and void and all relevant promotional entitlements will be withdrawn.

The fine print:

To exhibit and/or sponsor and/or advertise at the ARUCC 2012 Conference, this form must be received no later than March 31, 2012. Payment in full must accompany the application (or follow shortly thereafter) to confirm the exhibit space and/or sponsorship. Camera ready artwork (black and white) for any advertisements must be received by May 15, 2012. Promotional insertions for delegate kits (minimum quantity - 375 pieces) must be received by May 15, 2012.

Note that cancellations received in writing on or before April 15, 2012 will receive a refund, less a \$50 administration fee. No refunds will be issued for cancellations received after April 15, 2012.

I, the duly authorized representative of the above-mentioned organization, on behalf of said organization, subscribe and agree to all **Terms and Conditions** including, but not limited to, the rules and regulations stated for sponsorship and exhibit space and services at the ARUCC 2012 Conference. See attached *Terms and Conditions for ARUCC 2012* for details.

Print Name: _____ **Title/Position:** _____

Signature: _____ **Date:** _____

To book your booth, sponsorship or advertising opportunity, please complete this form and fax or email it to Jeannie Boyes at JB Productions – fax: 519-725-1166 or email: jboyes@golden.net
Relevant payments- payable to ARUCC can be mailed to:

ARUCC 2012 Conference
c/o JB Productions
391 Cavendish Drive
Waterloo, Ontario N2T 2N6

For more information or to discuss your exhibit booth, sponsorship or advertising options, contact Jeannie Boyes at 519 725-1144 or e-mail jboyes@golden.net